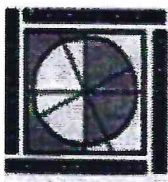


Instructions to the Provisionally Admitted Candidates for the Post Graduate Programmes through CCMT for the Academic Year 2022-23

1. The provisionally admitted candidates through CCMT for the Post Graduate Programmes at SPA Vijayawada for the Academic Year 2022-23, are directed to pay the **Balance Amount of Fee**, if any (through SB Collect) for the odd semester of the A.Y. 2022-23. The fee structure is available on SPAV website.
2. The provisionally admitted candidates are requested to report at SPA Vijayawada physically on **16-08-2022** for verification of original documents, semester registration and subsequently joining of classes commencing from **17-08-2022**. The Academic Calendar for the odd semester of A.Y. 2022-23 is available on SPAV website for your reference.
3. The circular regarding hostel accommodation, payment of hostel fee and mess charges is available on SPAV website, for your information.
4. The candidates are required to produce the following original documents for physical verification on **16-08-2022**:
 - i) **Document for Proof of date of birth:** Class X mark sheet/ certificate issued by the school last attended/ Recognized educational board containing the date of birth of the candidate. In case, class X mark sheet/certificate does not contain date of birth, the candidate is required to submit class X mark sheet/ certificate and any other Government issued document containing date of birth of the candidate, Name and Parent's name such as Passport/ Aadhar Card/ Driving License/ Voter ID Card/ PAN Card/ Birth Certificate issued by Municipal Corporation/authority empowered to register the birth.
 - ii) Photo ID proof as per Govt. of India norms.
 - iii) Mark sheet of Class XII.
 - iv) Grade/Mark sheets of qualifying examination for all semesters.
 - v) Degree/Provisional certificate. If result of qualifying degree is awaited, certificate of course completion from the institute/university last studied must be provided in the prescribed format available on the SPAV website.
 - vi) GATE score card (2020 or 2021 or 2022) if available.
 - vii) Certificate of category (SC/ST/OBC-NCL/EWS), if applicable, as per Government of India format issued by the competent authority. **In case of OBC-NCL/EWS category, the certificate must be issued on or after April 01, 2022.**
 - viii) 05 passport size colour photographs.
 - ix) The candidates working in various institutions/public or private organizations are required to submit the No Objection Certificate (NoC) from the present employer for admission at SPA Vijayawada.



PLEASE NOTE:

- i) Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on SPAV website.
- ii) ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
- iii) If the original certificates are not in English/Hindi version, translation of such certificates duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required during the verification of documents.

IMPORTANT NOTE:

- a) Failure to submit the original certificates and testimonial shall result in cancellation of admission.
 - b) The candidates producing false/invalid documents or forged documents/certificates are liable for cancellation of admission without any notice and refund of fees is not considered.
 - c) Failure to meet the prescribed eligibility for admissions within the stipulated time period shall result in the cancellation of the admission at any stage.
 - d) In case, the result of qualifying degree is awaited, provisional admission is permitted to a candidate subject to meeting minimum qualifying degree requirements latest by **September 30, 2022**.
5. The Institute reserves the right to make changes, if necessary in the admission provisions.
 6. The candidates reporting to the campus are required to submit the RT-PCR Negative Certificate. The test should be done not more than 03 days prior to their arrival at SPAV Campus.
 7. The candidates are directed to submit the Provisional Admission Letter, Fee paid receipts (CCMT & SPAV) and Certificate for Persons with Disabilities (PWD) (if any).

Contact: Admissions Section, SPA Vijayawada 0866-2469493, admissions@spav.ac.in

Hostel Accommodation & Mess, Chief Warden – 0866 2469466, chief.warden@spav.ac.in

For any further clarification/information/updates may visit our website <https://www.spav.ac.in>

REGISTRAR